

***A REGULAR MEETING OF THE FAUQUIER COUNTY BOARD OF SUPERVISORS
WAS HELD NOVEMBER 20, 2000 AT 1:00 P.M. IN WARRENTON, VIRGINIA***

P R E S E N T Mr. Larry L. Weeks, Chairman; Mr. Joe Winkelmann, Vice
Chairman; Mr. Harry Atherton; Ms. Sharon McCamy; Mr.
Raymond Graham; Mr. G. Robert Lee, County Administrator;
Mr. Paul S. McCulla, County Attorney

AGENDA REVIEW

The Board of Supervisors and staff reviewed the agenda.

**DISCUSSION OF LOGISTICAL CONCERNS RELATING TO THE NOVEMBER 7,
2000 GENERAL ELECTION**

A work session was held with members of the Electoral Board and the Registrar to discuss logistical concerns relating to the November 7, 2000 general election.

E-GOVERNMENT ACTION TEAM FINAL REPORT

A work session was held to receive the final report of the E-Government action team.

DISCUSSION OF CALENDAR YEAR 2001 PRIORITIES

A work session was held to review and discuss the proposed Calendar Year 2001 Board of Supervisors Priorities.

The meeting was reconvened in Regular Session at 6:30 p.m. in the Warren Green Meeting Room.

ADOPTION OF THE AGENDA

Mr. Winkelmann moved to adopt the Agenda subject to removing A Resolution to Direct the County Administrator to Prepare a Detailed Reuse Plan for County Office Space at 320 Hospital Hill for Improvements to the Warren Green Building and for Reassigning Space in the County Office Building from the Regular Agenda and adding it to the Consent Agenda. Mr. Atherton seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. Larry L. Weeks; Mr. Joe Winkelmann; Mr. Harry Atherton; Ms. Sharon McCamy; Mr. Raymond Graham

Nays: None

Absent During Vote: None

Abstention: None

CITIZENS TIME

There were no citizens present wishing to speak.

CONSENT AGENDA

Mr. Winkelmann moved to adopt the following Consent Agenda items. Mr. Graham seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. Larry L. Weeks; Mr. Joe Winkelmann; Mr. Harry Atherton; Ms. Sharon McCamy; Mr. Raymond Graham

Nays: None

Absent During Vote: None

Abstention: None

Approval of the Minutes of the October 16, 2000 Board of Supervisors Meeting

A Resolution to Nominate Route 17 Between Route 50 and Interstate 66 for Inclusion in the State's Scenic Byway System

RESOLUTION

A RESOLUTION TO NOMINATE ROUTE 17 BETWEEN ROUTE 50 AND INTERSTATE 66 FOR INCLUSION IN THE STATE'S SCENIC BYWAY SYSTEM

Be It Resolved by the Fauquier County Board of Supervisors this 20th day of November 2000, That Route 17, between Route 50 and Interstate 66 in Fauquier County, be nominated for inclusion in the State's Scenic Byway System.

A Resolution to Authorize the Adoption of Finance Committee Policy #3, Grant Application and Acceptance

RESOLUTION

A RESOLUTION TO AUTHORIZE THE ADOPTION OF FINANCE

COMMITTEE POLICY #3, GRANT APPLICATIONS AND ACCEPTANCE

WHEREAS, the Fauquier County Board of Supervisors recognizes the significant importance of grants in supporting the operational needs of the

General County Government; and

WHEREAS, delays have occurred in grant processing due to a lack of formal written policy on grant application and acceptance; and

WHEREAS, staff conducted a review of current grant procedures and developed a proposed policy which refines and clarifies the process as reflected in the attached Grant Application and Acceptance Policy attached hereto and dated November 20, 2000; and

WHEREAS, this proposed policy was reviewed by the Finance Committee and recommended for approval; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 20th day of November 2000, That the Grant Application and Acceptance Policy is hereby approved; and, be it

RESOLVED FURTHER, That the effective date of this policy is November 20, 2000; and, be it

RESOLVED FINALLY, That the County Administrator, or his designee, be, and is hereby, directed to administer the Grant Application and Acceptance Policy in accordance with the designated procedures of the policy.

FINANCE COMMITTEE POLICY

Fauquier County, Virginia

Policy Title:	Policy No.	Effective Date
Grant Application & Acceptance 20, 2000	3	November

I. Purpose

The purpose of this policy is to outline the necessary procedures required to apply for grants on behalf of Fauquier County and the formal acceptance thereof.

II. Scope

This policy applies to all General County Government Departments and Agencies.

III. Procedure(s)

- A. Grants to be approved, whenever possible, through the formal budget process. All requests for application and acceptance of grants should be made through the normal budget process, time permitting. Requesting Departments or Agencies shall provide information relating to the purpose of the grant, the number of Fauquier residents that will be served and in what manner, the local match requirements including any associated local costs not specifically part of the grant for each year of the grant period and including any requirements that the locality continue funding the program or activity after the grant period expires.

If the grant is incorporated into the Adopted Fauquier County Budget and appropriated, i.e. the revenue and expenditures including local match, then no additional approval is required for the application and acceptance of the grant.

- B. Application for grants outside the budget process. This policy recognizes that certain grant opportunities do not coincide with the formal budget adoption process. In these cases, the requesting agency shall provide information relating to the purpose of the grant, the number of Fauquier residents that will be served and in what manner, the local match requirements, including any associated local costs not specifically part of the grant for each year of the grant period and including any requirements that the locality continue funding the program or activity after the grant period expires. In addition, the Department or Agency must identify where it recommends the local match come from, for example the Department's operating budget, the Non-Dedicated Contingency Reserve or the General Fund Balance.

1. In cases where no local match is required and there is no continuing commitment of the local government to fund the program beyond the grant period, the County Administrator may authorize the grant application.
2. In cases where a local match is required and the Department has identified funds within the approved budget to provide the local match for the entire grant period (may require a base reallocation in several fiscal years) and there is no local government commitment to fund the program beyond the grant period, the County Administrator may authorize the grant application.
3. In cases where a local match is required and the Department has identified funds within the approved budget to provide the local match for the entire grant period (may require a base reallocation in several fiscal years) and there is a local commitment to fund the

program beyond the grant period that can be satisfied through the permanent reallocation of the Department's current and future budgets, the County Administrator may authorize the grant application.

4. In cases where a local match is required and the Department cannot identify funds within the approved budget that can offset 100% of the local match and does not require a funding commitment beyond the current fiscal year, the grant application may be approved consistent with the Board of Supervisors' adopted Transfer Policy.
 5. In cases where a local match is required and the Department cannot identify funds within the approved budget that can offset 100% of the required local match and requires a funding commitment beyond the current fiscal year, the grant application must be approved by the Board of Supervisors upon recommendation of the Finance Committee.
- C. Grant Acceptance: All grant awards involving federal, state or private funds must be formally approved by the Board of Supervisors as a supplemental appropriation upon the recommendation of the Finance Committee unless already approved by the Board of Supervisors as part of the Adopted Budget process.

A Resolution Authorizing a Public Hearing to Consider Granting Virginia Electric and Power Company an Underground Easement Across County-owned Property to Supply Power for the County's Convenience Site Located at the Landfill

RESOLUTION

A RESOLUTION TO AUTHORIZE A PUBLIC HEARING TO CONSIDER

GRANTING VIRGINIA ELECTRIC AND POWER COMPANY AN UNDERGROUND EASEMENT ACROSS COUNTY-OWNED PROPERTY TO SUPPLY POWER FOR THE COUNTY'S RESIDENT CONVENIENCE SITE LOCATED AT THE LANDFILL

WHEREAS, the Board of Supervisors of Fauquier County has, by the adoption of this Resolution, determined to receive citizen comment on a proposal to grant Virginia Electric and Power Company a fifteen foot wide underground easement; and

WHEREAS, Virginia Electric and Power Company will supply power to the scale house operation and the residential convenience drop-off site at the County landfill through said easement; and

WHEREAS, the Fauquier County Board of Supervisors wishes to conform

to this easement; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 20th day of November 2000, That the County Administrator be, and is hereby, directed to schedule a public hearing to receive citizens comments regarding a proposal to grant Virginia Electric and Power Company an underground easement across County-owned property to supply power for the County's resident convenience site located at the landfill.

A Resolution to Authorize a Public Hearing to Receive Citizens Comments Regarding the Phase II TEA 21 Application by the Fauquier and Loudoun Garden Club for Continued Restoration of the Goose Creek Bridge Project

RESOLUTION

A RESOLUTION TO AUTHORIZE A PUBLIC HEARING TO RECEIVE CITIZEN COMMENTS REGARDING THE APPLICATION BY THE FAUQUIER LOUDOUN GARDEN CLUB FOR CONTINUED RESTORATION OF THE GOOSE CREEK BRIDGE PROJECT

WHEREAS, the Fauquier/Loudoun Garden Club has undertaken the responsibility for the care and maintenance of an historic bridge that spans Goose Creek on the Fauquier and Loudoun County borders; and

WHEREAS, the Fauquier/Loudoun Garden Club has worked to raise monies to protect and preserve the bridge as a tourist attraction and as a valuable part of the County's history; and

WHEREAS, the bridge was built during Thomas Jefferson's administration as President and is one of only a few four arch stone bridges from that era still standing in this country; and

WHEREAS, the Fauquier/Loudoun Garden Club was successful in 1997 in receiving an ISTE A enhancement grant from VDOT for \$130,000 for maintenance on the bridge which is now underway; and

WHEREAS, the Fauquier/Loudoun Garden Club seeks to apply for additional funding under VDOT's TEA-21 Enhancement Program to continue work in stabilizing and preserving the Goose Creek Bridge; and

WHEREAS, a public hearing is required as part of the TEA-21 Enhancement Application; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors the 20th day of November 2000, That the County Administrator be, and is hereby, authorized to schedule a public hearing on the proposed enhancement

application by the Fauquier Loudoun Garden Club for continued restoration of the Goose Creek bridge project.

A Resolution to Establish the Position of Foster Care Prevention Social Worker

RESOLUTION

**A RESOLUTION TO ESTABLISH THE POSITION OF
FOSTER CARE PREVENTION SOCIAL WORKER**

WHEREAS, the Code of Virginia, Section 63.1-55.8, mandates the prevention of foster care; and

WHEREAS, a need exists to provide community based support services to promote the well being of families and children in Fauquier County; and

WHEREAS, the Foster Care Prevention Social Worker is responsible for providing services to families to prevent out of home placements; and

WHEREAS, the social worker classification is a part of the Fauquier County position classification and compensation plan; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 20th day of November 2000, That the position of Foster Care Prevention Social Worker be, and is hereby, established.

A Resolution to Establish Three Court Services Officer Positions and One Assistant Director of Adult Court Services Position

RESOLUTION

**A RESOLUTION TO ESTABLISH THREE COURT SERVICES OFFICER POSITIONS
AND ONE ASSISTANT DIRECTOR OF ADULT COURT SERVICES POSITION**

WHEREAS, a need exists to provide a pretrial services program for the Fauquier County court system; and

WHEREAS, a pretrial services program is endorsed by the Fauquier County judiciary and the Community Criminal Justice Board; and

WHEREAS, Fauquier County is the recipient of in excess of \$95,000 in state revenue for the implementation of a pretrial services program to serve the local courts; and

WHEREAS, three Court Services Officer positions are requested to fulfill the requirements of providing pretrial services; and

WHEREAS, one Assistant Director position is requested to fulfill the requirements of providing pretrial services; and

WHEREAS, funding exists in the FY 2001 budget for one Court Services Officer position; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 20th day of November 2000, That one Court Services Officer position be, and is hereby, established effective January 1, 2001; and, be it

RESOLVED FURTHER, That two Court Services Officer positions be, and are hereby, established effective April 1, 2001; and, be it

RESOLVED FINALLY, That one Assistant Director of Adult Court Services position be, and is hereby, established effective this 20th day of November 2000.

A Resolution to Authorize Reclassification of the Department of Social Services Position of Resource/Budget Officer to Administrative Manager

RESOLUTION

A RESOLUTION TO AUTHORIZE RECLASSIFICATION OF THE

DEPARTMENT OF SOCIAL SERVICES POSITION OF

RESOURCE/BUDGET OFFICER TO ADMINISTRATIVE MANAGER

WHEREAS, the Board of Supervisors has approved and adopted a position classification and pay plan prepared by DMG MAXIMUS, Incorporated; and

WHEREAS, a position appeal process is appropriate to amend the position classification and pay plan from time to time in order to promote the economy and efficiency of government; and

WHEREAS, upon review, DMG MAXIMUS recommends reclassification of the position of Resource/Budget Officer, grade 34, to Administrative Manager, grade 39, on the position classification and pay plan system; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 20th day of November 2000, That the position of Resource/Budget Officer, grade 34, be reclassified to Administrative Manager, grade 39; and, be it

RESOLVED FURTHER, That the reclassification action be retroactive

with an effective date of July 1, 2000

A Resolution to Direct the County Administrator to Prepare a Detailed Reuse Plan for County Office Space at 320 Hospital Hill for Improvements to the Warren Green Building and for Reassigning Space in the County Office Building

RESOLUTION

A RESOLUTION TO DIRECT THE COUNTY ADMINISTRATOR

TO PREPARE A DETAILED REUSE PLAN FOR COUNTY OFFICE

SPACE AT 320 HOSPITAL HILL, FOR IMPROVEMENTS TO

THE WARREN GREEN BUILDING AND FOR REASSIGNING

SPACE IN THE COUNTY OFFICE BUILDING

WHEREAS, on October 16, 2000 the Chairman of the Board of Supervisors sponsored a work session of the Board of Supervisors to review options regarding space soon to be or potentially available at 320 Hospital Hill and County office space needs; and

WHEREAS, the County Administrator presented two options for Board consideration, the first relating to the most efficient reuse of the approximately 11,500 square feet soon to be vacated by the State Department of Social Services and the second involving the most efficient reuse of approximately 19,400 square feet which would be available if the local Social Services Office relocates along with the State Department of Social Services; and

WHEREAS, the Board of Supervisors, after a review of the space needs requirements, fiscal impacts and other factors, determined that the first option, i.e. the reuse of the State Department of Social Services space only, was the preferred option; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 20th day of November 2000, That the Fauquier County Board of Supervisors does hereby direct the County Administrator to proceed with the development of Option One; and, be it

RESOLVED FURTHER, That the Board does hereby direct the County Administrator to prepare a recommendation(s) for Board of Supervisors' consideration for the rehabilitation and reuse of the available space in the Warren Green Building created by the relocation of the Finance Department, Human Resources Department and the Office of Comprehensive Services to 320 Hospital Hill which represents the most cost effective and efficient use of

available space; and, be it

RESOLVED FINALLY, That the Board does hereby direct the County Administrator to prepare a recommendation for the Board of Supervisors' consideration for the reassignment of space with the County office building that will become available once offices are moved into the renovated Warren Green space.

APPOINTMENTS

By unanimous consent, the following appointments were approved:

- Ann Harrison McCarty was appointed to the Planning Commission for a four-year term ending December 31, 2004.
- Sharon McCamy was appointed to the Water and Sanitation Authority to fill an unexpired term to April 9, 2002.
- George Muschamp was reappointed to the Parks and Recreation Board for a two-year term ending September 14, 2002.

SUPERVISORS TIME

- Ms. McCamy announced that the Small Business Development Center had its grand opening on November 15.
- Mr. Winkelmann handed out Community Criminal Justice Board brochures on child safety.
- Mr. Lee announced that November 22 is the deadline for agenda submissions for the December 4 Board meeting.
- Mr. Lee announced that the state legislators were scheduled to meet with Board members in a work session on December 18 to discuss the Board's 2001 General Assembly priorities.
- Mr. Lee handed out a draft letter to the Counties, Cities and Towns Committee with the County's position on carryover legislation.

LEASE OF COUNTY-OWNED PROPERTY LOCATED ON KEITH STREET IN WARRENTON, VIRGINIA

A public hearing was held to consider a proposed lease of 0.6276 acres of County-owned property located on Keith Street in the Town of Warrenton to Plane Tree Townhouse Homeowners Association. Doug Myer, President of the Homeowners Association, and Bob Wild asked that the Board

table this issue until details of the lease could be worked out. No one else spoke. The public hearing was closed. Mr. Winkelmann moved to table the decision indefinitely. Mr. Atherton seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. Larry L. Weeks; Mr. Joe Winkelmann; Mr. Harry Atherton; Ms. Sharon McCamy; Mr. Raymond Graham

Nays: None

Absent During Vote: None

Abstention: None

FY 2000 LOCAL LAW ENFORCEMENT BLOCK GRANT FUNDS

A public hearing was held to consider authorizing the Sheriff to accept FY 2000 Local Law Enforcement Block Grant Funds. Major Jim Waddell, representing the Sheriff's Office, spoke in favor of the request. No one else spoke. The public hearing was closed. Mr. Graham moved to adopt the following resolution. Mr. Winkelmann seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. Larry L. Weeks; Mr. Joe Winkelmann; Mr. Harry Atherton; Ms. Sharon McCamy; Mr. Raymond Graham

Nays: None

Absent During Vote: None

Abstention: None

RESOLUTION

A RESOLUTION TO AUTHORIZE THE SHERIFF'S OFFICE TO

ACCEPT FY 2000 LOCAL LAW ENFORCEMENT BLOCK GRANT FUNDS

WHEREAS, Fauquier County has been awarded FY 2000 Local Law Enforcement Block Grant Funds in the Amount of \$14,730; and

WHEREAS, a requirement of the grant is for the local recipient of the funds to provide a matching grant in the amount of \$1,473, which is included in the Sheriff's Office budget; and

WHEREAS, the Public Safety Committee has approved application of the grant as well as the local match funds; and

WHEREAS, the Board of Supervisors held a public hearing on November 20, 2000 to receive citizens' comments regarding the use of the block grant funds; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 20th day of November 2000, That the Sheriff's Office be, and is hereby, authorized to accept FY 2000 Local Law Enforcement Block Grant funds on behalf of Fauquier County.

With no further business, the meeting was adjourned.

I hereby certify that this is a true and exact record of actions taken by the Fauquier County Board of Supervisors on November 20, 2000.

G. Robert Lee

Clerk